

GOVERNMENT OF MANIPUR
STATE ACADEMY OF TRAINING
TAKYELPAT
(email:manipur.sat@gmail.com)

NOTIFICATION

Imphal, the 11th January,2021

No. 3/27/2020-SAT :- It is hereby notified to all the selected trainees for undergoing the State Accounts Training (83rd Batch) that the training will be commenced from 20th January,2021 at the State Academy of Training, Takyelpat, Manipur.

2. Further, all the selected trainees are required to abide by the following terms and conditions laid down in the Govt. Order No. 11/26/86-AR dated 17th March,2005 of the DP & AR(AR Divn.),Govt. of Manipur.

- (i) During the period of training, the trainees will continue to be borne on the establishment of their respective Departments/Offices for the Purpose of drawal of pay and allowance etc.
- (ii) During the training, the trainees shall be under the control of the Academy Authority for the purpose of granting Casual Leave and no trainee shall leave station without permission from the Academy. However, for grant of earned leave the concerned application should be submitted to the Head of Deptt. concerned through Academy Authority. All the trainees are required to submit their casual leave accounts (issued by their respective Head of Offices) to the State Academy of Training on the day of reporting for training.
- (iii) A trainee who did not attend 75%(seventy five percent) of the total lectures delivered on each subject during the training course, shall not be eligible for appearing in the Final Examination and shall be released with a detailed report to the Head of Office concerned. As a preventive measure monthly report on attendance of the trainees shall be furnished to the Head of Offices concerned.
- (iv) All the selected trainees are required to report to the State Academy of Training on or before 18th January,2021 along with a bio-data in the prescribed format (Annexure-I) and a report from their Head of Departments/Offices indicating their casual leave account on the date of their release certified by the Heads of Department/Offices concerned.
- (v) Any trainee who reports after 7(seven) days of the starting will not be allowed to join the training.

Sd/-

(P. Vaiphei)

Additional Chief Secretary
Link Director General/SAT

Imphal, the 11th January,2021

Memo No. 3/27/2020-SAT :

Copy to :-

1. The Principal Secretary(AR),Govt. Of Manipur.
2. All Departments/Offices concerned.
3. The Deputy Secretary(AR),Govt. of Manipur.
4. The Additional Director/SAT
5. The Sr. Finance Officer/SAT
6. Shri Kh. Roshan Singh, Technical Assistant/SAT - **To upload this Notification & Annexures in the official website: www.satmanipur.nic.in**
7. The EditorHe is requested to publish the Notification consecutively for 2 days.
8. All trainees concerned.
9. Notice Board/ SAT
10. Guard File.


(W. Ibemhal Devi),
Deputy Director/SAT

ANNEXURE-I To Order No. 3/27/2020-SAT dated the 11th January,2021

1. Name in full (in block letters) :.....
2. Date of birth :
3. Department :-.....
4. Office :.....
5. Present Post held :.....
6. EIN :.....
7. Educational Qualification :.....
8. Category (General/ SC/ST/OBC) :
9. Mobile No
10. Any other additional information (if any) :.....
.....
.....

Signature of the Candidate