

**GOVERNMENT OF MANIPUR
STATE ACADEMY OF TRAINING
TAKYELPAT**

NOTIFICATION

Imphal, the 8th October, 2021

No. 3/30/2021-SAT: It is hereby notified to all Department concerned that the **6 – months State Accounts Training (84th Batch)** is scheduled to commence from the **1st week of December, 2021** at the State Academy of Training, Takyelpat. Any **Group C** employee who fulfills the eligibility criteria (detailed below) wishing to participate in the said Training should get himself/herself nominated by the concerned Head of Department/Head of Office in the prescribed Nomination Form and the nomination should reach the State Academy of Training on or before **17th November, 2021** positively.

Eligibility Criteria :

- i. **Qualifying Service:** 3 (three) years for Graduates, 5(five) years for Undergraduate. Relaxation will be given to those Graduate LDCs of Deptt/Offices established during the last two calendar years as per rules.
 - ii. **Additional qualification required:** Should have passed the Office Procedure Examination conducted by the State Academy of Training.
 - iii. **Special condition:** Female candidates whose maternity leave is likely to fall during the training period need not apply as their candidature will be rejected as per the existing Scheme of State Accounts Training notified by the Govt. vide Order No. 11/26/86-AR dated 17/03/2005.
2. Training materials will be provided to all the trainees.
3. Further details such as prescribed Nomination Form and Syllabus of the Training etc. may be downloaded from the official website www.satmanipur.nic.in


(Letkhogin Haokip)

Director General,
State Academy of Training, Manipur

Copy to :-

1. Additional Chief Secretary(AR), Govt. of Manipur..
2. All Departments/Offices concerned.
3. The Additional Director/SAT
4. The Deputy Director/SAT
5. The Sr. Finance Officer/ SAT
6. Shri Bishwajit Nandeibam, Tech. Asstt./SAT - will upload the above notification and the relevant formats in the Official website.
7. The Editor –Sangai Express (English) and Poknapham (Manipuri) – with a request to publish the above notification in your esteemed daily for 2(two) alternate days.
8. Notice Board.
9. Guard File.

NOMINATION

(84th BATCH STATE ACCOUNTS TRAINING FROM DECEMBER, 2021 to MAY, 2022)

NAME OF DEPARTMENT :

Sl. No.	Name in full (block letter)	Educational Qualification	Present Post held on substantive basis	Date of appointment	Present place of posting	Date of passing O.P. with order No. & date.	Whether belong to SC/ST	Remarks
1.	2.	3.	4.	5.	6.	7.	8.	9.

Signature of the Head of Department/Office with seal:

Note:- Necessary documents such as Service Identity Card, Certificate of Educational Qualification, Appointment Order & Result sheet of Office Procedure Examination duly attested by the concerned Head of Deptt./Office should be enclosed.